Information for applying Japan Entry VISA

The secretariat of EXCON2018 will provide some of Visa Application Documents necessary for your application of a Japan Entry Visa. Please confirm whether you are required to have a visa to enter Japan for attending EXCON2018. It depends on your nationality, citizenship, and duration of your stay. Please ask the Japanese Embassy or Consulate in your region, or refer to the website of the Japanese Ministry of Foreign Affairs (http://www.mofa.go.jp/j_info/visit/visa/index.html).

Step (1) Fill <u>this form (MS-Word file)</u> and send it to the Conference Secretariat (secretariat@excon2018.org) by e-mail. As the information on your flights and accommodation is necessary, please make these reservations in advance. You will receive documents prepared by the Secretariat via <u>EMS</u>, approximately in two weeks.

Step (2) Submit all the necessary Visa Application Documents including those sent from the Secretariat to the Japanese Embassy or Consulate in your region. You will then receive a visa, probably in 10 working days (We cannot guarantee for this time).

Notes:

- 1. Please start the procedure as soon as possible, or two or three months in advance to the conference period.
- 2. Please be noted that Step (1) should be made after your online registration for the participation in EXCON2018 and the payment have been completed.
- 3. If you have (an) accompanying person(s), please include their information when you contact the Secretariat. In case your schedule in Japan is quite different from that of your accompanying person(s), or your passport type is different, you may have to apply visas separately. Please consult with the Japanese Embassy or Consulate in your region to decide how you will apply.
- 4. For a prolonged stay in Japan beyond the conference period, you may need a different type of visa. Be sure to finalize details with other parties, and send the information to the Secretariat in Step (1).
- 5. You have to pay a visa fee to the Japan Embassy or Consulate to obtain a visa.

For other inquiries, please contact Secretariat of EXCON2018 (secretariat@excon2018.org).